LOCK-OUT CALL FORM

A valid I.D is required and caller must be listed on the Affiliated Housing Lease or be listed as an HUH-approved authorized occupant.

I authorize Harvard University Housing to charge me a $100.00 Lock-Out Call fee.

<table>
<thead>
<tr>
<th>Printed Resident Name</th>
<th>Resident Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address &amp; Apt. Number</td>
<td>HU ID# (if applicable)</td>
</tr>
<tr>
<td>Date &amp; Time</td>
<td>On-Call Staff Signature</td>
</tr>
</tbody>
</table>

-- HUH Use Only --

☐ Check # __________

☐ Term Bill (NO TERM BILL AFTER APRIL 15)

☐ Apply to Tenant Ledger

COMMENTS:

<table>
<thead>
<tr>
<th>A/R processing date</th>
<th>A/R Signature</th>
</tr>
</thead>
</table>

Charge Code: 580 ____________ 8870 052760 767006 0000 00000

Revised: 5/12/2016